

# College of Business

## International Exchange

### Fact Sheet 2023/24

- For Undergraduate Students -



## Contact

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### Mailing Address

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### Contacts for Partners

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# Location

**Hong Kong**, a Special Administrative Region (SAR) of the People's Republic of China, is situated on the south-eastern coast of China and spreads out over 1,106 square kilometres (427 square miles).

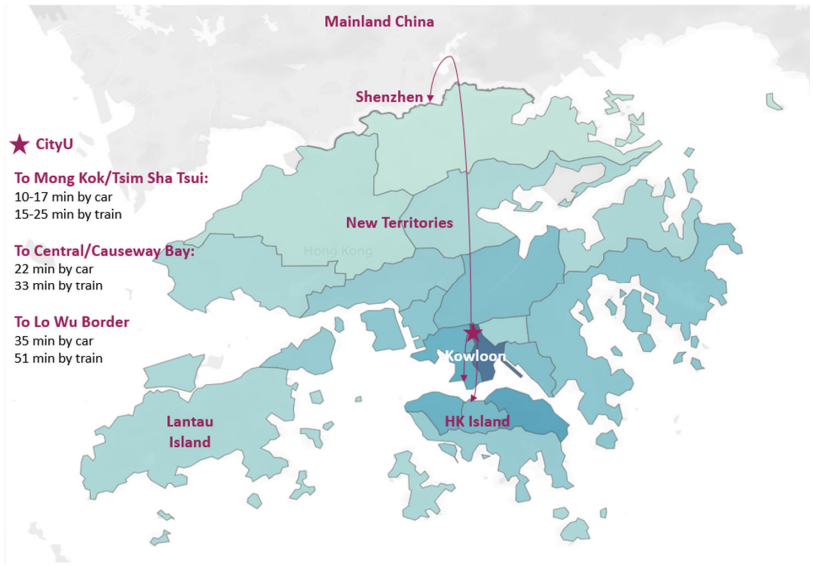
Hong Kong is a fast-paced cosmopolitan and exciting city with over seven million people. It is a gateway to China and a hub of international transportation, communication and commerce.

The official languages of Hong Kong are Chinese and English. Cantonese is the indigenous and most widely spoken dialect. All major signage is in English or bilingual.

More information about Hong Kong: <http://www.discoverhongkong.com>

★ CityU is located at the heart of the city. It is close to the Kowloon Tong Station, which connects the Mass Transit Railway (MTR).

CityU Campus Map: <https://www.cityu.edu.hk/about/campus/map>



# CityU Campus





# Cost

Estimated Monthly Living Expenses	
Food	HK\$3,000
Local Transportation	HK\$ 300
Personal Expenditure (e.g. medical expenses, telephone bills and laundry)	HK\$ 900
Academic Expenses (e.g. books and supplies)	HK\$ 300
<b>Total (excluding accommodation fees)</b>	<b>HK\$4,500</b>



# Accommodation

Accommodation detail <http://www.cityu.edu.hk/sro/>

*\*Residence fee for 2022/23 (excl. meals)*

Regular rate for Single room **HK\$20,200** per semester per person

Regular rate for Double room **HK\$10,100** per semester per person

*\* The residence fees are subject to annual review and revision.*

- On-campus residence is **NOT** guaranteed.
- On-campus housing shall be subject to availability, through a random balloting system.



# Academic Calendar

	Semester A 2023/24	Semester B 2023/24
Nomination Deadline (partners)	31 March 2023	31 August 2023
Application Deadline (nominated students)	12 May 2023	12 October 2023
Arrival Date	28 August 2023	8 January 2024
<b>Mandatory Orientation Programme</b>	<b>29 August – 1 September 2023</b>	<b>9 – 12 January 2024</b>
Teaching period (13 teaching weeks)	4 September – 2 December 2023	15 January – 20 April 2024
Student Revision period	4 – 9 December 2023	22 – 27 April 2024
Examination period	11 – 23 December 2023	29 April – 13 May 2024

Detailed Academic Calendar available online: [http://www6.cityu.edu.hk/arro/ac\\_calendar.asp](http://www6.cityu.edu.hk/arro/ac_calendar.asp)



## Application

### Application Materials

To be submitted online:

- ✓ Online Application

To be uploaded online:

- ✓ Proof of Financial Support (in English or Chinese)
- ✓ Passport Copy
- ✓ Official Academic Transcript (in English)
- ✓ Proof of English Language Proficiency (if English is not the medium of instruction at their home institution)

To be submitted by post:

- ✓ Visa/Entry Permit Application Form
- ✓ College of Business Visa Sponsorship & Payment Form

Application procedures: [https://www.cb.cityu.edu.hk/exchange/international\\_student/information/procedures](https://www.cb.cityu.edu.hk/exchange/international_student/information/procedures)

### Visa

International students who do not have the right of abode in Hong Kong must obtain a student visa before coming to Hong Kong. CityU could apply for the visa on student's behalf in Hong Kong. The visa, once issued, will be sent to student before departure from home.

### Insurance

It is mandatory for non-local students to have suitable and adequate insurance covering travel, personal accidents, medical expenses (accident and non-accident), hospitalization and emergency evacuation / repatriation throughout the entire period of their study in Hong Kong. Students are required to either purchase the insurance on their own before they leave their home city or, if they are unable to do so or wish to have additional insurance coverage, enroll in the Group Personal Accident and Medical Benefits Insurance Plan for Non-local Students contracted by CityU.

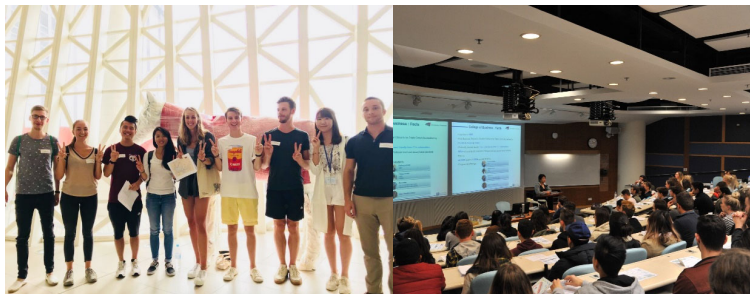
All exchange students are required to indicate their insurance enrolment decision during the online pre-enrolment process, whether they wish to enroll in the insurance plan or not.

# Mandatory Orientation Programme

The College of Business organizes a Mandatory Orientation Programme for inbound exchange students one week before the semester starts. Students must arrive in time to participate in all orientation sessions.

Topics include academic information, visa regulations, course registration, student life, technology support, introduction to Exchange Student Club, etc.

Each exchange student will be assigned a buddy whose contact information is available to exchange students before their departure from home. They are encouraged to contact their buddy before they depart and arrange a first meeting at the arrival point.



## Course Information

### Course Enrolment

Undergraduate exchange students are expected to take courses under the full-time Bachelor of Business Administration (BBA) programme at CityU in the following disciplines of study, subject to availability of places and prerequisite requirements:

- Accountancy
- Economics and Finance
- Information Systems
- Management
- Management Sciences
- Marketing

Non-Business electives offered by other Colleges and Departments are also available to exchange students.

Chinese Language courses (Mandarin and Cantonese) are also available to exchange students.

Undergraduate exchange students are not allowed to take graduate-level courses at CityU.

### Course Selection

Exchange Students are required to enroll at least 50% of their course load with College of Business (CB). For 12 credit units of the course load during the exchange semester, a minimum of 2 courses (or 6 credit units) must be taken from CB.

### Course List

Refer to

[http://www.cb.cityu.edu.hk/exchange/international\\_student/information/application\\_semA](http://www.cb.cityu.edu.hk/exchange/international_student/information/application_semA)

[http://www.cb.cityu.edu.hk/exchange/international\\_student/information/application\\_semB](http://www.cb.cityu.edu.hk/exchange/international_student/information/application_semB)





# Study at CityU

## Note about Examinations

The final examination timetable will be released to all CityU students by Week 10 of each semester.

All inbound exchange students should make flight arrangement after they have received the personalized final exam timetable from the University. The College of Business will not re-schedule exams for inbound exchange students due to early departure flights.

## Maximum and Minimum Credit-Unit Load

Majority of the courses carry 3 credits. In each semester exchange students should take a total of 12 to 18 credits (4 – 6 courses). A credit unit is earned by approximately forty-to-fifty hours of student work.



## Websites

Main website:

<http://www.cb.cityu.edu.hk>

Inbound Exchange Students Website:

<http://www.cb.cityu.edu.hk/exchange>



@cityu\_cb



@cityu\_cb



@cityu\_business

