



STUDENT EXCHANGE PARTNER INFORMATION 2020 – 2021

CONTACT INFORMATION	
University Name	Universitas Katolik Parahyangan (UNPAR), Indonesia
Address	Office for International Affairs and Cooperation Universitas Katolik Parahyangan, 0 Building, 2nd Floor Jalan Ciumbuleuit 94 Bandung 40141 West Java INDONESIA
Contact (s) for Incoming and Outgoing Students	Theodorus Riswandi, A. Md Email : io@unpar.ac.id (+62) 222 032 655 or (+62) 222 042 364 Ext. 100263
Web Page	http://unpar.ac.id http://io.unpar.ac.id
Area of Study	<ul style="list-style-type: none"> ➤ International Relations ➤ Law ➤ Management ➤ Public Administration ➤ Internship ➤ Indonesian Language ➤ Business Administration ➤ Industrial Engineering
Nomination & Application Deadline	
Nomination	Fall Semester 2021: 01 November Spring Semester: 01 September
Online Application	Fall Semester 2021: 01 December Spring Semester: 01 October
Nomination & Application Process	
Nomination Process	Fill the Nomination Form and send it through email to io@unpar.ac.id

Application Process	<ol style="list-style-type: none"> 1) After being nominated by the home university, students will receive an email to fill the online application. 2) Print the application, complete the required information and nominated student should sign the application 3) Prepare all documents in JPEG type with maximum file size of 1 MB 4) Scan and send the required documents through email: <ol style="list-style-type: none"> a. Application form b. Academic transcript c. Front cover of Passport d. Passport (please follow the example) e. Photo (please follow the example) f. Copy of Personal Bank Account with minimum balance of \$1500 g. Proof of English Proficiency (TOEFL: 550 / IELTS: 6) h. Letter of Fund Guarantee i. Recommendation letter j. Statement letter stating that students will not engage in working or income generating activities and obey Indonesian laws and regulations. k. Letter of Proof of Good Health l. Insurance m. Study Plan
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Courses Information

	Odd Semester / Fall Semester (August - December)	Even Semester / Spring Semester (February - July)
Semester Program	<ol style="list-style-type: none"> 1. International Communications 2. International Organizations 3. International Political Economy 4. Security Studies 5. Indonesian Foreign Policy 6. International Relations in South East Asia 7. US Global Politics 8. Humanitarian Law 9. Social Entrepreneurship 10. Contemporary Logistic 11. Labour Law 12. Internship (Coordinated by 2 Department: International Relations and Management) 13. Basic Indonesian Language* 	<ol style="list-style-type: none"> 1. Global Issues 2. Foreign Policy Analysis 3. NGOs, CSOs and Empowerment 4. Politic of International Business 5. Peace and Conflict Studies 6. Strategic Studies 7. International Relations in Africa 8. Humanitarian Law 9. Investment Law 10. Social Entrepreneurship 11. Contemporary Logistics 12. Labour Law 13. Internship (Coordinate by 2 Department: International Relation and Management) 14. Basic Indonesian Language*

Notes:

*Mandatory Subject non Credit

The availability of subjects depends on the Department's decision and will be updated accordingly.

Visa Information & Insurance

International Students (Student Exchange Program) who study in Indonesia must have:

1. Study Permit	Mandatory document from Indonesian Higher Education Department and can only be applied by host university	The process is \pm 1 – 2 months
2. Telex Visa	Approval letter for foreigner to apply for a Student Visa in Indonesian Embassy at each home country. Can only be applied by host university	The process is \pm 10 days
3. Student Visa	Visa code: 316	The process depends on Indonesian Embassy within the student's home country
4. Domicile Letter	Mandatory document to apply for a Limited Stay Permit at the local immigration office. Document will be processed after the student has acquired a temporary accommodation address.	The process is \pm 3 weeks
5. Police Report	International students must report their arrival or presence to a local police station in 1 x 24 hours – 7 x 24 hours.	The process is \pm 1 – 2 days
6. Limited Stay Permit	An official document from the local immigration office that enables the permit holder to stay in Indonesia for 6 or 12 months.	The process is \pm 14 days

Notes:

- Application for all permits will be assisted by the International Office, except for document no. 3
- The International Office will provide a Student Buddy to help the student regarding the permit, especially point no. 4

Insurance

We advise students to have their own insurance before coming to Indonesia

Semester Start & Orientation Day*

	Fall Semester	Spring Semester
Semester Start	September 14, 2020	March 15, 2021
Orientation Day	1 week before semester start	1 week before semester start

* The schedule will be updated closer to the date. A prior discussion regarding a late or early arrival **MUST** be done with the inbound coordinator (Mr. Theodorus Riswandi)

Off – Campus Accommodation

We do not provide On-Campus accommodation but we can assist in finding Off – Campus accommodation. For the list of off – campus accommodation, please check: <http://io.unpar.ac.id/acomodation-2017/>

Transcript

Transcript will be processed \pm 1 (one) month after the last day of Final Exam

Living Cost (exclude accommodation)

Meals (per day, 3 meals a day)	US\$5 - \$8 *(times 30 days)
Transportation:	
- Public transportation	US\$ 0,5 - \$1
- Online Taxi (Grab)	US\$ 2 - \$ 4
- Online Ojek (Gojek)	US\$ 1- \$ 3
Internet Connection & Mobile (per month)	US\$ 15 - \$20
Entertainment (per month)	US\$ 30 - \$50
Book per copy	US\$ 10 - \$40
Total per month	US\$ 206 – \$352

