

# 2024 Spring Semester – University of Ulsan Exchange Student Admission Procedure (Inbound)

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## 1 Submission of Required Documents

Documents are to be submitted to: [international@mail.ulsan.ac.kr](mailto:international@mail.ulsan.ac.kr)  
no later than 15<sup>th</sup> of October, 2023.

### List of required documents

- 01\_Exchange Nomination Form
- 02\_Passport photo (JPG) (To be used for issuing Student ID card)
- 03\_Copy of Passport in color (PDF)
- 04\_Copy of Transcript (PDF)
- 05\_Copy of TOPIK Score (PDF) (If applicable)
- 06\_Study Plan (Either in Korean or English) (PDF)

## 2 Issuing Dormitory Fee/Tuition Invoice

The Dormitory Fee/Tuition invoice will be issued in early November.

No	Category	Amount	Remark
1	International Student Registration Fee	KRW 100,000	
2	Medical Insurance Fee (DB Insurance)	KRW 60,000	Between students' entry and their inclusion in the national health insurance
3	Dormitory Fee	KRW 890,000	1 semester
4	Dormitory Meal Plan (5 days a week)	KRW 750,000	Optional
	Dormitory Meal Plan (6 days a week)	KRW 890,000	Optional
5	Bank Transaction Fee	KRW 60,000	
Total Fee (USD 1 = KRW 1,100) Dormitory Meal Plan (5 days a week)		KRW 1,880,000	USD 1,566
Total Fee (USD 1 = KRW 1,100) Dormitory Meal Plan (6 days a week)		KRW 2,020,000	USD 1,683

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### **3** Paying Fees

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The student must pay the fees to the account provided in the invoice.

Please note that there will be other fees that are not applied to the above-mentioned costs that you need to pay after arrival at UOU. These fees include but are not limited to: **alien registration fee at immigration office, text book, health checkup fees and others not mentioned.**

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### **4** Issuing Admission Certificate

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After verifying the fees are paid, certificate of admission will be sent to the student via email.

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### **5** Issuing Admission Certificate

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Visit the Korean Embassy or Consulate homepage in your home country to find information on how to apply for the study visa. The expected timeline for visa issuance will depend on each individual country. On the Korean Embassy or Consulate's homepage, the expected time frame for visa issuance will be listed. Please be sure to prepare the required documents and apply for the visa early to ensure your arrival on time. If you do not apply for a visa within a month after the admission certificate issuance date, the embassy will not accept your visa application

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### **6** Submitting a Tuberculosis Examination Result

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**Conduct a Tuberculosis Examination for your visa issuance and dormitory accommodation.** Send the Tuberculosis Examination results in PDF form via e-mail ([international@mail.ulsan.ac.kr](mailto:international@mail.ulsan.ac.kr)). Depending on the country, there may or may not be a designated hospital to conduct a tuberculosis examination. If there is no designated hospital, you can have the examination done at any clinic or medical center near your residence. Unless you submit the tuberculosis examination result, you will not be allowed to move into the dormitory.

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## 7 Submitting Entry Schedule Information

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After purchasing plane tickets, please email a copy of your flight information to the University of Ulsan. Orientation will be held 2 days before the beginning of the semester, and students are allowed to move into the dormitory approximately one week before the semester starts. Depending on the COVID-19 situation, the orientation may be conducted online.

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## 8 Arriving at the University of Ulsan

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You are responsible for finding your route from the airport to the University, there will be no pickup bus or shuttle that takes you directly from the airport to the University of Ulsan.

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## 9 Moving in Dormitory

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If you send us a schedule of your arrival time, there will be a guide to help you move in the dormitory. Information about the dormitories can be found at the site below.

[University of Ulsan>Campus Life>Housing](#)

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## 10 Attending Orientation for International Students

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International students are required to attend the orientation that will occur at the end of August (Fall) or February (Spring). Depending on the situation the orientation may be held online.

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## 11 Academic Calendar

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Spring Semester	March 1 <sup>st</sup> ~ June 22 <sup>nd</sup>
Summer Session	June 23 <sup>rd</sup> ~ August 31 <sup>st</sup>
Fall Semester	September 1 <sup>st</sup> ~ December 22 <sup>nd</sup>
Winter Session	December 23 <sup>rd</sup> ~ February 28 <sup>th</sup>

※ Exact dates when the semesters end are yet to be confirmed.

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## 12 Korean Language Class

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Exchange students with a Beginner level of Korean language proficiency (TOPIK Level 1-2) can take the Korean language courses offered by UOU KLC (Korean Language Center).

※ Please note that an exchange student is required to take at least 6 credits of academic courses. Korean language courses offered by UOU KLC do not fall under the category of academic courses.

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## 13 National Health Insurance

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Upon their arrival in Korea, all exchange students are mandated to undergo the alien registration process. This step is typically completed by mid-October, and upon its conclusion, students are seamlessly enrolled in the mandatory national health insurance scheme (about USD 70 per month).

However, between their entry and their inclusion in the national health insurance, students are required to avail the DB insurance for approximately two months, incurring a cost of around KRW 60,000.

**Office of International Affairs & Education  
University of Ulsan**