Open Access Publishing in Cambridge Journals

Read and Publish (RAP) モデルにおけるオープン・アクセス出版マニュアル

こちらのマニュアルでは、Cambridge University Press の
Read and Publish (RAP) 契約機関に所属する投稿者の方が、
ゴールド オープン・アクセス論文の投稿から APC 免除の手続きを経て、
論文が出版されるまでのプロセスを解説しております。

2020年 1月改訂

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目次

※項目名をクリックすると
該当ページを参照できます

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Read and Publish (RAP) モデルとは？

購読とオープン・アクセス出版をセットにした機関契約モデルです。

RAP モデル契約機関に所属する著者は、契約内容に応じて、
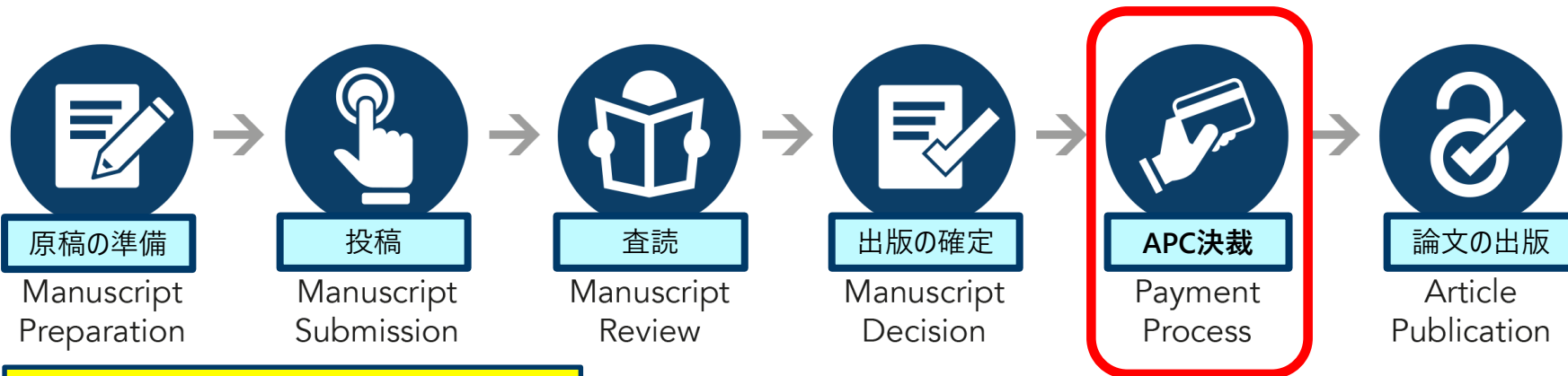論文の *APC 免除の対象となるとともに、契約コンテンツにアクセスできます。

*APCとは？ (Article Processing Charge: 論文出版料)

オープン・アクセス ジャーナルまたはハイブリッドジャーナルのいずれかで、
論文をオープン・アクセスで利用できるようにするための費用です。

査読、編集（植字・組版）、オンラインホスティング等の費用が含まれます。
一般的には、著者の方の負担となります。

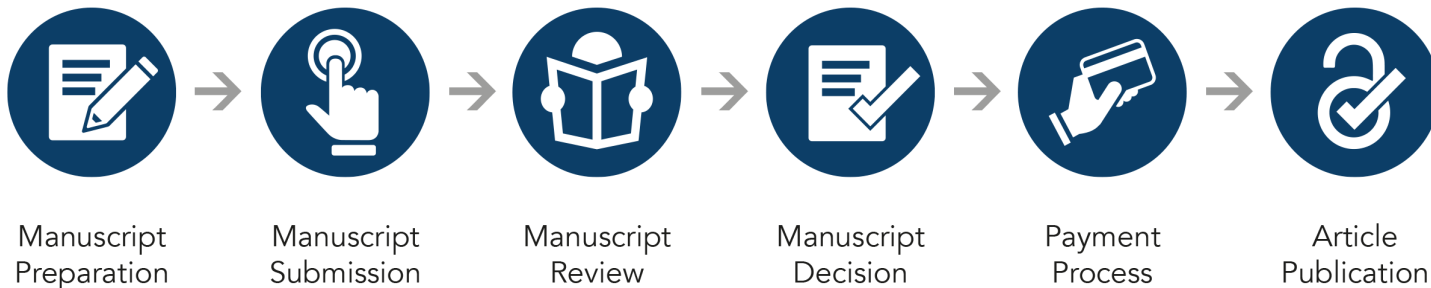# End-to-end Open Access publishing workflow

オープン・アクセス論文の投稿から出版まで

原稿の準備	投稿	査読	出版の確定	APC決裁	論文の出版
Manuscript Preparation	Manuscript Submission	Manuscript Review	Manuscript Decision	Payment Process	Article Publication

Attention!

RAP 契約対象 Article Type
- Research Article 〔研究論文〕
- Review Article 〔レビュー論文〕
- Rapid Communication 〔速報〕

オープン・アクセス論文に必要なプロセスです。

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Workflow communication points

対象の投稿者へ APC 免除のご案内

| | Cambridge email |
| | Customisable email |

Manuscript Preparation → Manuscript Submission → Manuscript Review → Manuscript Decision → Payment Process → Article Publication

Automated emails		Submission confirmation email		Acceptance email	Rightslink emails	Article publication email
Customisable emails				Email to eligible authors who haven't selected OA		Email to eligible authors who have published non-OA

RAP 契約機関所属の投稿者が、通常方式で出版(申請)した場合に、
APC 免除でのオープン・アクセス出版、または切替が可能である旨、通知します。

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原稿の準備　*Manuscript preparation*

〔実施者：投稿者〕

❏　オープン・アクセス ジャーナル一覧

❏　投稿ジャーナルの特定

❏　RAP 契約機関 確認方法

Manuscript preparation

オープン・アクセス ジャーナル一覧

以下 URL にて、オープン・アクセス ジャーナルをご確認いただけます。
https://www.cambridge.org/core/what-we-publish/journals
① Access: unfiltered をクリック
② 〔Open access〕〔Contains open access〕にチェックマークを入れてください。

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At Cambridge University Press, we currently publish more than 38
technology and medicine.

Q Search and filter	All titles ▼	All subjects ▼	Access: unfiltered

- **Acta Neuropsychiatrica**
- **Acta Numerica**
- **Advances in Animal Biosciences**
- **Advances in Applied Probability**
- **Advances in Archaeological Practice**
- **The Aeronautical Journal**
  - Previous title: The Aeronautical Quarterly (1949 - 1983)

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✎ **Manuscript preparation** 投稿ジャーナルの特定

Forum of Mathematics, Sigma

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投稿希望のジャーナルが、オープン・アクセス ジャーナルであるか否かご確認ください。

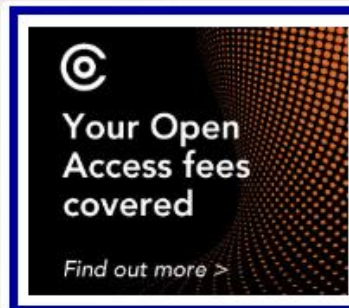✅ Access: Full | 🔓 Open access

ISSN: 2050-5094 (Online)
Editor: Professor Robert Guralnick *Department of Mathematics | University of Southern California | Los Angeles | CA 90089-2532 | USA*
Editorial board

Forum of Mathematics, Sigma is the open access alternative to the leading specialist mathematics journals. Editorial decisions are made by dedicated clusters of editors concentrated in the following areas: foundations of mathematics, discrete mathematics, algebra, number theory, algebraic and complex geometry, differential geometry and geometric analysis, topology, analysis, probability, differential equations, computational mathematics, applied analysis, mathematical physics, and theoretical computer science. This classification exists to aid the peer review process. Contributions which do not neatly fit within these categories are still welcome. *Forum of Mathematics, Pi* and *Forum of Mathematics, Sigma* are an exciting new development in journal publishing. Together they offer fully open access publication combined with peer-review standards set by an international editorial board of the highest calibre, and all backed by Cambridge University Press and our commitment to quality. Strong research papers from all parts of pure mathematics and related areas will be welcomed. All published papers will be free online to readers in perpetuity.
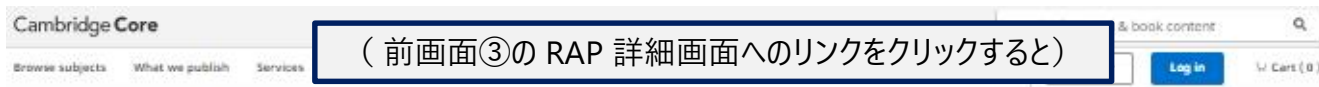
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③ RAP 詳細画面へのリンクをクリックして、
所属機関がAPC免除の契約をしているかご確認ください。

Clicks through to   RAP 詳細画面

（ 前画面③の RAP 詳細画面へのリンクをクリックすると）

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Browse subjects　What we publish　Services

& book content

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Home　>　Services　>　Open access policies　>　Read and publish agreements

Read and publish agreements

All services　Librarians　Authors　Agents　Corporates　Publishing partners　Open access policies　Open research

こちらの画面では以下の情報がご確認できます
- RAP 対象ジャーナル
- オープン・アクセス 投稿方法

Open access policies

Introduction to open access

Social sharing

Open access journals

Open access books

Open access Elements

Open access resources

Read and publish agreements

The Anatomy of a Read and Publish Deal
a guide for librarians

A step-by-step guide to publishing OA
for authors

Cambridge University Press has made a number of Read and Publish agreements to support Open Access publishing in Cambridge journals for publicly financed research articles.

RAP 詳細画面 URL
https://www.cambridge.org/core/services/open-access-policies/read-and-publish-agreements

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Link to participating institutions

RAP 契約機関一覧

Link to eligible journals

RAP 対象ジャーナル一覧

Link to Step by Step Guide for Open Access Publishing in Cambridge Journals

オープン・アクセス投稿ガイド

投稿と査読 *Manuscript Submission Manuscript Review*

〔実施者：投稿者〕

❑ 論文原稿の投稿

❑ OPRS * アカウント登録画面

❑ 投稿の完了

*OPRS (Online Peer Review System) とは？
　オンライン投稿・査読システムのことです。
　論文の投稿・査読・編集・出版確定までの工程を、
　オンラインシステムで管理できます。
　Cambridge University Press 発行のジャーナルでは、
　主に ScholarOne, Editorial Manager 等を採用しています。

Manuscript submission 論文原稿の投稿 ①

投稿ジャーナルが決まったら、
該当ジャーナルのトップページへアクセスします。

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Journal home   Latest volume   All volumes   Publication charges   Most cited   Most read

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PARASITOLOGY OPEN

ISSN: 2055-7094 (Online)
Editors: Professor R. Stephen Phillips *School of Life Sciences,* |*Room 213, Graham Kerr Building,* |*University of Glasgow,* |*Glasgow G12 8QQ*| and Professor John T. Ellis *University of Technology Sydney,* |*School of Life Sciences,* |*PO Box 123,* |*Broadway,* |*NSW 2007,* |*Australia*
Editorial board

Parasitology Open is an international, peer-reviewed, online only, open access journal that welcomes high-quality research in all aspects of parasitology. The journal encompasses the full spectrum of parasitology including biochemistry, molecular biology, immunology, genetics, physiology, epidemiology, ecology, vaccine and drug studies, and the control of parasitic infections, the application of new techniques, advances in the understanding of host-parasite relationships, and the economic impact of parasitic diseases.

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Article

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IVETE L. DE MENDONÇA, JOILSON F. BATISTA, IULIANA M. M. RIBEIRO, FERNANDA S. B. ROCHA, SORAIA O. SILVA, MARIA N. MELO

Parasitology Open, Volume 3

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Manuscript submission 論文原稿の投稿 ②

各ジャーナル指定の OPRS にログイン後に投稿します。
(こちらの画面は、ScholarOne の場合です。)

Attention!
各 OPRS で個別のアカウント登録が必要です。

Manuscript submission: new account creation

**OPRS アカウント登録画面
(初めて利用する場合)**

Attention!
- Primary Email Address は、所属機関提供のアドレスをご登録ください。
- 必須項目および、所属機関などの情報は正確にご入力ください。

Manuscript submission: start submission 論文投稿の開始

OPRS プラットフォーム

ScholarOne Manuscripts™   Instructions & Forms   Help   Log Out

Parasitology Open

← ① 投稿希望のジャーナル名が表示されていることをご確認ください。

Home | **Author** | **Review**

② 事前に投稿規定を必ずご確認ください。

Author Dashboard

③ "Begin Submission"をクリックすると、投稿画面が開始されるので、画面の指示に従って投稿を完了ください。

Author Dashboard

Start New Submission >

5 Most Recent E-mails >

Start New Submission

Please refer to the Instructions for Contributors before starting your submission. If you wish to publish Open Access, please find out more about our OA policies, and APC waivers and discounts.

Begin Submission

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Manuscript submission: confirmation email

投稿の完了

Cambridge Demo WF4 <onbehalfof@manuscriptcentral.com>

Cambridge Demo

OPRS で投稿が完了すると、論文原稿を受領したことが投稿者メインアドレスに通知されます。

Dear Dr. Author,

Your manuscript entitled "   " has been successfully submitted online for consideration for publication in   . Your manuscript ID is   . Please mention the above manuscript ID in all future correspondence. If there are any changes in your contact details, please log in to ScholarOne Manuscripts and edit your user information as appropriate. You can view the status of your manuscript at any time by checking your Author Centre after logging in to https://mc.manuscriptcentral.com/cambridgedemo

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https://www.cambridge.org/oa-waivers-and-discounts

Thank you for submitting your manuscript to

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出版の確定　*Manuscript Decision*

〔実施者：投稿者〕

❑ 出版確定の連絡 (Editor → 投稿者)

❑ Copyright Transfer Form* 提出 (投稿者→ Editor)

❑ 選択可能な Creative Commons CC-BY ライセンス

* **Copyright Transfer Form とは？**
  投稿者が出版社を介して論文を刊行する場合、
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Manuscript decision email

出版確定の連絡：メール①

査読や修正等のプロセスを経て、出版が確定すると、
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JOURNAL NAME - Decision on MANUSCRIPT NAME

Dear "AUTHOR NAME":

Thank you for submitting the final version of your manuscript entitled "MANUSCRIPT NAME", which is acceptable for publication in "JOURNAL NAME" in its current form. If you have not yet done so, please complete and return the journal's Copyright Transfer Form as soon as possible:

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deposit in PubMed Central. If this applies to your manuscri

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"EDITOR NAME"
"EDITOR TITLE", "JOURNAL"
"EDITOR EMAIL"

Attention!

- こちらのメールが届いた場合、投稿者のご所属がRAP契約機関と認識できてないので、以下にてご確認ご対応お願いします。
1) メール中リンク(緑枠)にて、所属機関がRAP契約しているかご確認ください。
2) 提出いただくオープンアクセス用の出版承認書に、サイトにて表示されている所属機関名にて、申請いただく様ご協力お願いします。

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Your institution, [insert institution], recently signed a publishing agreement with Cambridge University Press. This agreement means that your Article Processing Charge (APC) will be covered, at no cost to you, if you choose to publish Open Access.

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- increases citations and usage
- helps professionals outside of academia to benefit from your research
- results in greater public engagement

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- オープン・アクセス出版をご希望の際は、メール上の出版承認書用リンクをクリックの上、ご入力ならびにご提出をお願いします。

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CC-BY-NC-SA	表示-非営利-継承		不可 （改変されたものを含む）	許可するが 利用ルールは踏襲	
CC-BY-NC	表示-非営利		不可 （改変されたものを含む）	可	Cambridge University Pressでは、 一部のジャーナルで認められているライセンス・タイプです。

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APC 決裁　*Payment Process*

〔実施者：投稿者ならびに RAP 契約機関担当部署〕

❑ APC 処理 依頼メール (RightsLink *より送信)

❑ RAP 契約機関による最終ご確認・承認

❑ オープン・アクセス出版プロセスの完了

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APC Payment

APC 処理 依頼メール

RightsLink email to authors notifying that APC payment is due

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Dear july2019 Testing,

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Manuscript DOI: 10.1017/S0305741017001710
Manuscript ID: S0305741017001710
Manuscript Title: Title 364
Published by: Cambridge University Press

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Sincerely,
...ess

目次に戻る

Automated email sent by the RightsLink systems to the corresponding author when the article goes into production

Reminder to author that their APC may be covered by an institutional read and publish agreement

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APC Payment

投稿者用 RightsLink ポータル

Author logs-on to RightsLink

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Author affiliation recognised by RightsLink system and pop-up message displayed to tell author that their APC may be covered by their institution's read and publish agreement

Librarian contact details for queries

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APC Payment

APC 決裁画面（RAP 契約による APC 免除を選択した場合)

Author submits funding request for approval

Author sees clear breakdown of discount that has been automatically applied and sees that there is no cost for them to process.

Title 364

Publication:	China Quarterly
Publication ID:	1468-2648
Manuscript DOI:	10.1
Manuscript ID:	S03
Publication Date:	
OA License(s):	CC BY
View more	

Publisher:	Cambridge University Press
Author:	july2019 Testing
ORCID® ID:	
Institution:	
Institution ID:	OTHER-grid.123.45
Co-Authors:	

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APC Payment

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Dear Lesley Boyle,

Your author has requested funding from *CUP RAP Agreement 1.*

Request Details
Request Date: 06-Aug-2019
Publisher: Cambridge University Press
Publication: China Quarterly
Article Title: Title 364
Author(s): july2019 Testing

Please click here to view details and respond.

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Cambridge University Press

APC 免除承認の依頼が、
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APC Payment

RightsLink librarian dashboard

RightsLink Institutional Portal

RightsLink 機関向けポータル画面（図書館／機関担当者用）

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APC 免除 承認待ち論文の一覧です。
投稿者のご所属がご確認できましたら、「承認(APPROVE)」ください。
こちらの作業でAPC 決裁が完了します。

Librarian view of all articles submitted from researchers in their institution requiring OA funding approval

APC Payment

APC 決裁完了メール

Confirmation email to author that funding request has been approved

Your APC funding request has been approved.

Dear Gwendolen Grant,

Your APC funding request has been approved by CUP University Operations.

Request Details
Request Date: 06-Aug-2019
Order Number: 10000001936
Publisher: Cambridge University Press
Publication: China Quarterly
Article Title: Title 364
Organization Contact Name: Gwen Grant
Organization Contact Email: ggrant@cambridge.org
Organization Contact Phone: 01223 326334

For more details, please click here to view your order confirmation page.

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Sincerely,
Cambridge University Press

RAP 契約にて APC 免除の決裁が完了したことが、投稿者にメールで通知されます。

目次に戻る

論文の出版　*Article Publication*

〔実施者：投稿者〕

❏ *Cambridge Core プラットフォームでの論文の出版

*Cambridge Core とは？
Cambridge University Press の学術系統合型プラットフォームです。
約400タイトル以上の学術雑誌、約35,000タイトル以上の
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